

Drop Off Date: _____
Audited By: _____
Date Audited: _____
Payment Received: \$ _____
 Cash Check Card



Kelly Miller
Treasurer

2025 INCOME TAX DROP OFF SHEET

Resident Name(s): _____ (Spouse): _____

SSN: _____ (Spouse): _____

Resident Address: _____

Phone Number: (_____) _____

Email Address: _____

Preferred Contact Method: Phone Email

Preferred Time To Contact: _____

Personal Information

- Existing Resident New Resident in 2025
- Did your address or marital status change in 2025? Yes No
 - If yes, approximate date of change: _____
 - Marriage: or Divorce: Name of Spouse / Ex-Spouse: _____

ATTENTION!
Tax returns received after **Wednesday April 1, 2026**, may not be processed in a timely manner before the filing deadline date of April 15, 2026. To avoid penalties and interest, a Federal Extension needs to be received and 100% of **last** year's (**2024**) tax balance must be paid before or on April 15, 2026.

COPIES of Income Documents (Check all included)

- 1st Page of Federal 1040
- W-2(s) – Wages
- 1099-NEC / 1099-MISC – Self Employment/Contract Income/Schedule C
- Schedule K-1 – Partnership / S-Corp / Trust Income
- Rental Income Schedule (Schedule E)
- W2G (Lottery / Gambling)

Resident Signature: _____

Date: ____/____/2026