

CITY OF AMHERST, OHIO

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THIS MEETING WAS HELD IN HYBRID FORM (Council members and visitors in Chambers and all others REMOTELY VIA ZOOM)

Minutes of the Executive Committee Meeting held July 17, 2023, at 7:00 P.M. Present in Council Chambers were Chairman Heberling, Mr. Dembinski, Mr. Janik, Mr. Wachholz, President Wasilk, Treasurer Ramsey, Auditor Phillips, and Mayor Costilow. Present via ZOOM were, Safety/Service Director Jeffreys, Assistant Law Director Ward and Mr. Winiarski. IT Director Bukovac also spoke to the Agenda item. Mr. Cowger, Mr. Winiarski, Ms. Smith, and Law Director Pecora were absent and had letters on file. Mr. Janik motioned to excuse Mr. Cowger, Ms. Smith, Mr. Winiarski and Law Director Pecora as they all had letters on file. Seconded by Mr. Wachholz. Voice vote 4-0 to excuse.

A-23-34 An Ordinance to amend Ordinance 0-17-10 to create a position for a technician in the Information Technology Department and establish salary and benefits

Mayor Costilow spoke favorably regarding the current IT Director. Over 100 computers and 100 phones are in use. This department and its responsibilities has grown. The request is to amend to follow the same ordinance as the Police Chief. The rules and adjustments for the new technician will be around 75% of what the director makes.

Mr. Dembinski asked if Mr. Bukovac is always on call if something happens in the City? Mr. Bukovac confirmed that. Mrs. Wasilk reiterated how we need at least one back up person within the IT Department.

Mr. Janik felt the cost was too great and asked why this was brought up now? Mayor Costilow replied that we were behind in technology and now we are need of a second person as we have improved. With a surplus in tax collections, this is possible. Mr. Janik compared Lorain County cities based on population, and with Amherst population of 12,093, he agreed with the need.

Mr. Winiarski, who was speaking remotely, asked Mr. Bukovac to clarify what his job has been and what the future may be regarding the IT Department. Mr. Bukovac said six years ago, each department was separate. There was no communication regarding IT aside from the Police Department. Now we have a fiber network with 29 network switches, etc. They have replaced financial software and infrastructure issues needed to be supported. The new employee will be shared with the Amherst Police Department. Future issues, such as DORA access control; we have six different camera systems throughout the city that can't be seen at the same time by the police department; and other infrastructure things that need to be upgraded.

Mr. Janik motioned to send this to the floor of council. Seconded by Mr. Wachholz. Roll call vote 4-0 to send to the floor of council.

Mr. Dembinski motioned to adjourn, seconded by Mr. Wachholz. Voice vote 4-0 to adjourn.

The meeting adjourned at 7:22 P. M.

Martin Heberling, Chairman
Executive Committee