REGULAR

OCTOBER 12 2026

Amherst City Council met in a Regular Session under full compliance of State Law with President Wasilk opening the meeting at 7:00 p. m. Roll call: Ms. Harmych, Mr. Wachholz, Mr. Mowcomber, Mr. Janik, Mr. Nahorn, Mr. Winiarski, Mr. Dembinski. Also present were Mayor Costilow, Auditor Phillips, Law Director Pecora, Assistant Law Director Reinbolt and Safety/Service Director Jeffreys. Income Tax Office Clerk Craig Molnar and Deputy Treasurer Sheila Wood were also present. Treasurer Miller and Mr. Wachholz were absent and had letters on file. Mr. Dembinski motioned to excuse Mrs. Miller and Mr. Wachholz as they had letters on file. Seconded by Ms. Harmych. Voice vote 6-0 to excuse.

The Prayer was invoked by Chaplain Janik, which was followed by the Pledge of Allegiance to the Flag led by Sgt. At Arms Dembinski.

Consent Agenda: The Clerk read the Consent Agenda. Mr. Janik motioned to approve the Consent Agenda as read. Seconded by Mr. Dembinski. Voice vote 7-0 to approve the Consent Agenda as read.

Acknowledgement of the Public pertaining to items on the Agenda: There was no one speaking.

ORDINANCES AND RESOLUTIONS FIRST READING:

(a) An Ordinance transferring fund from dormant or unused accounts to the General Fund And Streets fund. (A-26-39)

Mr. Nahorn motioned to pass this on to its second reading. Seconded by Mr. Winiarski. Roll call vote 6-0 to pass to second.

(b) An Ordinance authorizing the City of Amherst Treasurer's Office to employ Insource Solutions Group, Inc., to facilitate electronic Income Tax Filing and collect unpaid Income Taxes and returns for the City; and declaring an emergency. (A-26-40)

Ms. Woods was called on and she said she would like to have Mr. Craig Molnar provide a presentation of what Insource Solutions does. She wanted to preface that Insource is acting like a "middle man." She explained further. Mr. Molnar, the Income Tax Clerk for the City of Amherst. He provided a general background of what Insource does to help the residents and their office. He explained further. Ms. Woods provided a synopsis of what Mr. Molnar explained. Mrs. Wasilk asked if this makes it easier for the residents to file and Ms. Wood said it did. Mr. Pecora spoke to answer questions that Mr. Mowcomber asked. Mr. Molnar said he will check further into some of the questions that are being asked. Mr. Dembinski provided his view of the agreements and how they work. Mr. Janik asked about Insource and soft ware that is used by them and/or other companies. Mr. Molnar explained. Mr. Winiarski felt that everything points to Exhibit "A" in the information they were provided. He asked if there was a full contract? Mr.. Molnar said this was what they were presented. Mr. Winiarski was not comfortable with what was provided. He asked if there are other companies we could partner with. There were questions as to who could sign contracts. To answer Mr. Winiarski's question as to why this is an emergency, the emergency clause would provide that this program could begin a lot more quickly. Mr. Winiarski said he would like to see a better contract. Mr. Pecora asked that better language be provided for the contract and asked Mr. Molnar to look into this. Mayor Costilow would like to see things explained a bit better before it is adopted. Mr. Janik motioned to send this back to committee. Seconded by Mr. Nahorn. Roll call vote 6-0 to send back to committee.

(c) An Ordinance authorizing the City of Amherst Treasurer's Office to employ Keith D. Weiner and Associates to continue collecting unpaid Income Taxes for the for the City; and declaring an emergency. (A-26-41)

Mr. Dembinski motioned to pass this on to its second reading. Seconded by Mr. Winiarski. Mayor Costilow remembers that maybe there were some questions about the amount of money that was collected and if there is any data on that? Mr. Molnar provided information from 2026. $183,000 was collected and $42,000 was deducted for fees. With other fees, it was more like $123,000. He explained further. Roll call vote 6-0 to send to second reading.

ORDINANCES AND RESOLUTIONS SECOND READING: None

ORDINANCES AND RESOLUTIONS THIRD READING: None

Miscellaneous and acknowledgement of the public: Appointment of two people to the Board of Tax Review: Ms. Michelle Pulin and Mr. Ron Kopco. Mr. Molnar said he is still waiting for Mr. Kopco's answer, therefore this was not considered.

Agenda requests and committee meeting schedules:

A-26-42 Finance - Reappropriate funds in various accounts (attached information) to Cover expenses through year end; emergency.

A-26-43 Finance – Resolution accepting amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor; emergency

A-26-44 Bld. & Lands – Ordinance authorizing and directing the Mayor to sell Lorain County Parcel No. 05-00-097-102-023 via competitive bidding at Public Auction and advertise such auction as required by Section 721.03 of ORC.

A-26-45 Ordinance – An amendment to Ordinance 1153.07 relating to consideration of factors Design Review Board should take into consideration when approving mobile vendor requests

A-26-46 Building and Lands – Quarry Creek Phase III (original sublots 107-127) re-Platting from tri-plex units to duplex units (revised sublots 107-120) reducing the overall density by seven (7) dwelling unit. Quarry Creek is a Planned Development District (PDD) and any changes require both Planning Commission and council approval

Finance - October 19, 2026 at 7:00 p.m. A-26-42, A-26-43. A-26-40 (sent back to committee from Council floor – re Insure Solutions)
Building and Lands – October 19, 2026 at 7:05 p.m. A-26-44, A-26-46
Ordinance – October 19, 2026 at 7:10 p.m. A-26-45

The remainder of the Committee Meetings for October 19, 2026 are cancelled.

Reports from the Administration
Auditor Phillips: The September reports have been distributed
Deputy Treasurer Woods: The September reports have been distributed
Law Director Pecora: No report
Safety/Service Director Jeffreys: Not present
Mayor Costilow: No report

Mr. Dembinski motioned to accept the accept the Reports of the Administration. Seconded by Mr. Nahorn. Voice vote 6-0 to accept the Reports of the Administration.

Acknowledge the receipt of the September 2026 Auditor and Treasurer Reports:

Mr. Dembinski motioned to acknowledge the receipt of the September 2026 Auditor and Treasurer. Seconded by Mr. Nahorn. Voice vote 7-0 to acknowledge the receipt of the September Auditor and Treasure Reports.

Mr. Dembinski motioned to adjourn. Seconded by Mr. Winiarski. Voice vote 6-0 to adjourn.

The meeting adjourned at 7:50 p. m.

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Olga Sivinski, Clerk of Council Jennifer Wasilk, President of Council