

Instructions for Opening Fillable PDF

In order to make the fillable PDF a calculating form, you must open the document with an Adobe Reader application. If the form is allowing you to input values but is not calculating, please follow the instructions below:

Google Chrome users:

After opening the fillable PDF, click on “Open with Acrobat Reader” to force the pdf open correctly.

Firefox users:

After opening the fillable PDF, click on “Open with Different Viewer” and then choose “Open with Adobe Acrobat Reader” to open the pdf correctly.

Microsoft Edge Users:

Before opening the fillable PDF, right click on the link. From the list, choose “Save Target As” and save the form using the file type “Adobe Acrobat Document”. Use the saved file to open the PDF correctly.