



**City of Amherst**  
**Income Tax Department**  
**480 Park Avenue Amherst, OH 44001-2258**  
**Phone (440) 988-4212 Fax (440) 988-3749**

Richard S. Ramsey - Treasurer

**DECLARATION OF DOMICILE**

Name: \_\_\_\_\_ SS # \_\_\_\_\_

Address in City of Amherst \_\_\_\_\_

Amherst Codified Ordinance 192.01 (24) defines "Non-resident" as an individual that is not a resident of the Municipality . For purposes of municipal, state and federal levels of income taxation, "domicile" is primarily defined as a principal residence that the taxpayer intends to use for an indefinite time and to which whenever he is absent he intends to return. A taxpayer may have more than one residence but not more than one domicile.

I, \_\_\_\_\_ declare that I am temporarily residing or own property in the City of Amherst at the address shown above, have read the preceding definition and am declaring my domicile to be:

\_\_\_\_\_

Street address City, State, Zip Code

I am residing at the City of Amherst address due to the following circumstances:

\_\_\_\_\_

If applicable, my employer is \_\_\_\_\_ and I perform work at the following location:

\_\_\_\_\_

Street address City, State, Zip Code

I am enclosing copies of as many of the following documents as possible to support my Declaration of Domicile:

- Driver's license and vehicle registration
- Voter registration card
- Form DD 2058 (State of Legal Residence)
- Federal or State income tax return (front page only)
- Property tax bill for residence of domicile
- Military ID card or Spousal Military ID card

Other forms of proof may be produced to identify your domicile. For a complete list see 192.08 in the Amherst Codified Ordinance.

**I DECLARE THIS STATEMENT TO BE TRUE, CORRECT, AND COMPLETE AND WILL NOTIFY THE AMHERST INCOME TAX DEPARTMENT IMMEDIATELY OF ANY CHANGES TO MY DOMICILE.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_